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Registered Office Virginia House

37 J. L. Nehru Road, Kolkata 700 071 India

Telephone: 91 33 22889371 ITC Limited Fax: 91 33 22882259/2260/1256



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The Secretary The Calcutta Stock Exchange Association Ltd. 7, Lyons Range Kolkata 700 001

The Executive Director Madras Stock Exchange Ltd. Exchange Building 11, Second Line Beach Chennai 600 001

The Executive Director The Stock Exchange, Ahmedabad Kamdhenu Complex Panjarapole Ahmedabad 380 015

The Executive Director The Delhi Stock Exchange Association Ltd. DSE House 3/1. Asaf Ali Road New Delhi 110 002

The Dy. General Manager Corporate Relationship Dept. The Stock Exchange, Mumbai 1st floor, New Trading Ring, Rotunda Building, P. J. Towers Dalal Street, Fort Mumbai 400 001

The Secretary Cochin Stock Exchange Ltd. MES Buildings, Dr.P.K.Abdul Gafoor Memorial Cultural Complex 36/1565, 4th floor, Judges Avenue Kaloor Cochin 682 017

The Secretary The Hyderabad Stock Exchange Ltd. 6-3-654, Adjacent to Erramanjil Bus Stop Somajiguda Hyderabad 500 002

17th October, 2003

The Secretary Pune Stock Exchange Ltd. 'Shivleela Chambers' 752, Sadashiv Peth DD R. B. Kumthekar Marg Pune 411 030

The Secretary National Stock Exchange of India Ltd. Exchange Plaza, 5th floor Plot No. C/1, G Block Bandra-Kurla Complex Bandra (East) Mumbai 400 051

Dear Sirs,

In terms of Clause 41 of the Listing Agreement, we write to advise that a Meeting of the Board of Directors of the Company has been convened on Wednesday, the 29th October, 2003, inter alia, to consider and approve the unaudited financial results (provisional) of the Company for the quarter and half year ended 30th September, 2003.

Yours faithfully, ITC Limited

Deputy Secretary

W10/27



cc: Securities Exchange Commission Division of Corporate Finance

Office of International Corporate Finance

Mail Stop 3-9 450 Fifth Street

Washington DC 20549

U.S.A.

cc: Societe de la Bourse de Luxembourg

11 Avenue de la Porte - Neuve

L-2227 Luxembourg.